



SE Health & Safety Ltd
ASSESS • ADVISE • ASSURE

CLIENT CDM SERVICES



Client CDM Services

Our **CDM Client Services** have been created to help the Client to fulfill their obligations under CDM Regulations 2015.

Our range of Client services includes::

- Client CDM Monitoring
- Assessment of Professional Team and Contractors through PQQ process
- Building Compliance Report
- Building User Guide
- Client Design and Construction Standards
- Client Emergency Standards
- Client Construction Monitoring
- Environmental Support and Monitoring
- Site Inspections – Fire and Safe Audits

Client CDM (Principal Designer) Monitoring

- Attendance of CDM Workshops as Client Representative
- Design Risk Register progress review and emerging risks
- Health and Safety Design Review RIBA Stage 2 and 3
- Review of Pre-Construction Information and Gap Analysis of Surveys

Client CDM Services

Assessment of Professional Team

including Designers, Fire and Structural Engineers, Principal Designers, Project Managers

- Corporate due Diligence Checks – forms / leadership assessment and return checklist / assessment of key areas including:
 - Access to competent advice
 - Insurance
 - H&S Policies
 - Corporate competencies, and professional memberships, relevant to the professional service being offered, such as APS, RICS, CIOB, ICE, IFE, IFSM, etc.

Assessment of Contractors

including Principal Contractor and Specialists such as Fire Stopping / Asbestos Abatement / Structural Engineers

- Corporate due diligence assessment of Principal Contractor – including Forms, Leadership, Accident / incident record, RIDDORs and FFI, Insurance, Checklist, and assessment of returns (scored).
- Assessment of key areas including CAS, SSiP Access to competent advice, H&S Insurance, Policies, Corporate competencies, and Professional Memberships, relevant to the professional service being offered.
- Corporate due diligence assessments of Contractors and Specialist Contractors including Fire – Passive and Active Systems (fire stopping – fire doors etc) Asbestos abatement, Haz Mat – Lead paint, Structural Engineers, Fire Consultants. – including forms, leadership, accident and incident records, RIDDORS and FFI insurance, checklist, and assessment of returns (scored).

Client CDM Services

Building Compliance Reporting

- Multi- point inspection of buildings covering key areas of health and safety / fire compliance, such as fire strategy, fire risk assessment, asbestos management, fixed wiring, PAT Testing, flooring slip resistance, roof and basement conditions, glazing and plant, access and accessibility.
- Suggested action plan to correct any identified defects and faults identified in the inspection report.
- Suggested additional surveys – such as façade flammability, building fire strategy, roof loading and roof management plan, façade management plan, plant and equipment review, cyber security, Haz Mat (lead paint and asbestos) and accessibility.
- Review of key documentation including asbestos management plan, formal inspection, and test for LOLER, fixed wiring, fire risk assessment and fire plans, life safety system servicing and maintenance.
- 50 Point - Specific Fire and Safe Audit – (available separately) focusing on Fire only issues or Safe - Health Safety and Welfare Issues – including compliance with the Workplace (Health Safety) and Welfare Regulations 1992, with recommendations report and photo record.
- 50 Point - Accessibility Audit – including Equality Act compliance issues, such as facilities for visual impairment, mobility issues, fire arrangements, including PEEPS, (personal emergency evacuation plans) – recommendations and report.

Client CDM Services

Client Design and Construction Standards

Production of Client Design and Construction Standards covering: -

- Asbestos Management and Emergency Procedures Standard
- Accessibility & Equalities Act Compliance Standard
- Acetylene & Other Highly Flammable Gases Standard
- Accident & Incident Reporting Standard
- Anti-slip & Floor Covering Standard
- Balustrades, Balconies, Flat Roofs, and Edge Protection Standard
- Cladding & Insulation Standard
- Client Induction Slides – set the “tone”
- Construction Traffic and Vulnerable Persons Standard
- Designer RAG list (Avoid – Manage – good practices) Standard
- Electric Vehicles and charging Standard
- Fire Safety Active Life Safety Systems and Alarms Standard
- Fire Safety Passive Systems Fire Doors and Fire Stopping Standard
- Fire Safety Strategy Risk Assessment & Fire Plans Standard
- Furniture Procurement Standard
- General Building Safety Standard
- Glazing – Fire, Impact and Blast Protection Standard
- Health & Wellbeing Standard – including Mental Health
- Holes & Voids Management Standard
- Lead Paint Management Standard
- Manifestations & Prevention of Collision with Glazing Standard
- Prevention of Falls from Height
- Prevention of Suicide in tall buildings and car parks
- Stillage Standard
- Utilities and Concealed and Buried Services Standard
- Working at Height Management Standard

Client CDM Services

Client Emergency Standards and Disaster Recovery Plans

- Emergency Standards
- Disaster Recovery Plan
- Media Control Plan in conjunction with others

Client Monitoring – Construction Activities

- Assistance with discharging Client duties under CDM 2015 and L153 Guidance
- Accident Incident & Site information Data Gathering
- Accident Incident Analysis and programmes to address issues
- Assessment of Professional and Contract Team (PQQ Process)
- Fire and Safe Audits
- Formal Appointment of Duty Holders – inc Principal Contractor and Principal Designer
- On site Health Safety Environment and Welfare Monitoring of construction works and associated documentation– with monthly inspection report and recommendations – follow up of close out with Principal Contractor.
- Production and review and annual update of Client Standards
- Review of Scope of Works and Client Brief to Designers and Principal Contractors
- Review of Construction Phase Plan and feedback to Principal Contractor
- Review of Demolition Plan and feedback to Principal Contractor
- Review of POW (Plan of Works) ASB5 Filling for Asbestos Abatement
- Review of Logistics Plan – CLOCS and FORS compliance
- Review of Fire Risk Assessment and Fire Plan
- Quarterly Compliance Report

Client CDM Services

Environmental Support and Monitoring

- Pre -project Environmental Impact assessment
- Environmental Site Inspection and report – covering:
 - recycling
 - prevention of pollution (WEEE Wastes, F Gas, Plant Nappies, Double Bunded Vessels etc,
 - Noise
 - Vibration
 - Dust (NVD) Monitoring
 - Statutory Nuisance
 - Litter
 - Light Pollution
 - Emergency Spillage Arrangements
 - Signage and Worker Engagement
 - CSR (Corporate Social Responsibility) issues
 - Considerate Contractors Scheme, CLOCS etc.
- Site Specific Aspects and Impacts Assessment (Environmental Risk Assessment)
- ISO 14001 Support and installation, internal auditing and production of documentation, production and review of legal registers, aspects, and impacts assessments, support at accreditation and reaccreditation audits representing the client.
- Production of building specific Environmental Building Users Guide.

Client CDM Services

Site Inspections

- Site inspections half day including full report and photographic record with captions
- Site Fire Audits – scored with corrective action plan
- Site Health and Safety Audits – scored with corrective action plan
- Environmental Audits – scored with corrective action plan
- Assistance with CCS and CLOCS





Our Range of Services

- ✓ **ISO Management Systems**
- ✓ **Health & Safety Support**
- ✓ **Principal Designer**
- ✓ **CDM Client Advisor**
- ✓ **Landlord and Tenant Fit Out Guides**
- ✓ **Fire Risk Assessments**
- ✓ **Training Courses**
- ✓ **Site Photography**

