



SE Health & Safety Ltd
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PRINCIPAL DESIGNER SERVICES



Principal Designer Service

What is a Principal Designer?

A Principal Designer is an organisation or individual appointed by the Client to take the lead in planning, managing, monitoring and co-ordinating health and safety throughout the pre-construction phase of a project, which involves more than one contractor.

A Principal Designer has an important role in influencing how the risks to health and safety should be managed and incorporated into the wider management of a project. Design decisions taken during the pre-construction phase can have a significant effect on whether a project is delivered in a way that secures health and safety. The Principal Designer's role involves close co-operation with the Client and the Principal Contractor, and co-ordinating the work of others in the project team to ensure that significant and foreseeable risks are managed throughout the design process.

The Principal Designer is responsible for identifying, eliminating or controlling foreseeable significant risks which may arise during the construction work or during maintenance, cleaning or future use of the building as a workplace. The general principles of prevention must then be applied to ensure the risks are eliminated, reduced or controlled.

The Principal Designer must have the relevant skills, knowledge, experience and capability to carry out the functions of this role. However, they do not have to carry out actual design work on the project.

The Principal Designer helps the client to prepare the Pre-Construction Information, ensuring it is proportionate to the complexity of the project and arrange for any further information needed to be acquired.

The Principal Designer liaises with the Principal Contractor to ensure information is shared to enable the preparation of the Construction Phase Plan and also to assist the preparation of the Health & Safety File.

Principal Designer Service

Our Principal Designer service includes:

- Principal Designer role for CAT A, B type fit outs, soft strip (non-structural), minor engineering works, general building works and works beyond planned preventative maintenance.
- Site visit and 100-point Compliance Report – to assist with identifying associated hazards and to de-risk the project (health safety and financially by identifying potential project risks) and to assist the Client with identifying the full Scope of Works required.
- Assistance with the Client brief format to Designers and Principal Contractor
- Filling on behalf of the Client and updating the F10 (notifiable projects)
- Compilation of Design Risk Register, to cover construction phase (including emerging risks if retained for the duration of the construction phase) in addition the cleaning and maintenance phases, building use and demolition (where the works may have specific demolition sequencing)
- CDM workshop(s) with professional and design team to assist with ensuring design risks are considered and principles of prevention applied.
- Production of the Building Health and Safety File
- Production of Pre-Construction Information (to the extent that it exists) and recommendations for additional pre-construction surveys to de-risk the project.

Client CDM (Principal Designer) Monitoring

- Attendance of CDM Workshops as Client Representative
- Design Risk Register progress review and emerging risks
- Health and Safety Design Review RIBA Stage 2 and 3
- Review of Pre-Construction Information and Gap Analysis of Surveys



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Our Range of Services

- ✓ **ISO Management Systems**
- ✓ **Health & Safety Support**
- ✓ **Principal Designer**
- ✓ **CDM Client Advisor**
- ✓ **Landlord and Tenant Fit Out Guides**
- ✓ **Fire Risk Assessments**
- ✓ **Training Courses**
- ✓ **Site Photography**



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